

## Schedule for Basic & Advanced Course

### February 4, 2012

8:30 a.m. Registration  
9:00 a.m. Assembly & Introduction  
9:10 a.m. Session One  
11:00 a.m. Session Two  
12:00 p.m. Lunch  
1:30 p.m. Session Three  
3:30 p.m. Dismiss

### February 18, 2012

9:00 a.m. Session Four  
11:00 a.m. Session Five  
12:00 p.m. Lunch  
1:30 p.m. Session Five (Closing)  
3:30 p.m. Dismiss

**Registration Fee is \$50 for all classes. It is our expectation that your church will pay the fee- please contact your pastor.** Books should be obtained before classes begin by calling the East District Office at 936-699-2213. Please **read the first chapters of the textbooks** and bring textbooks to class.

## Advanced Course

(Must be present for both sessions to be certified)

Two Advanced Courses will be offered:  
Check one on the Registration Form:

1. Lead like Jesus
2. Introducing the Bible

Each Course will follow the same schedule with breaks, as needed, during the sessions.

We will also have video training available for Church Leaders such as:  
PPR Committee                      Treasurer  
Finance Committee                  Trustees  
Church Education                    Children's Education  
Adult Education

Please arrive early on the first week for registration. For the second week, you may arrive before classes begin at 9 a.m. Day will conclude with a closing assembly.

Lunch will be served at the Church and is included in the registration. You may "Brown Bag" if you prefer. Drinks will be provided.

The Basic Course is a prerequisite for Advanced Classes. All courses require two Saturday sessions to be complete and receive a certificate. Please register as soon as possible but not later than **January 23, 2012**. Textbooks will be available at the East District Office, 120 East Lufkin Ave., Lufkin TX. Books will be mailed to participant when Registration and Registration fee are received.

**Woodville UMC** is located at 508 West Bluff, Woodville, TX 75976. Directions are on website at woodvilleumc.com.

## What Being a Lay Speaker Means

The United Methodist Book of Discipline describes two categories of Lay Speaker. This training is designed to qualify you for either.

1. As a Local Church Lay Speaker, (Basic Course) you will be qualified to lead your local church in a number of ways, including leading committees, preaching sermons and leading worship.

To qualify as a Local Church Lay Speaker, you must complete the Basic Course in District Training. You must then be approved by your Pastor and by your Administrative Board, Administrative Council or Church Council.

2. As a Certified Lay Speaker, you will be qualified to serve, not only in your local church, but your district and conference as well. To qualify as a Certified Lay Speaker, you must complete the Basic Course and one Advanced Course. **You may not take the Advanced Course unless you have completed the Basic Course.**

You must then be approved by your Pastor and by your Administrative Board, Administrative Council or Church Council. Local Church and Certified Lay Speakers must annually turn in a report and be approved for continuation by the Charge Conference.

Note: After initial certification, a Certified Lay Speaker must complete an additional Advanced Course every three years in order to continue being certified.

Most Important: Lay Speakers Training increases your effectiveness as a leader in your church and its organizations.

Please mail check & Registration to:  
East District UMC Office  
120 East Lufkin Ave., Suite B  
Lufkin, TX 75901  
Telephone: 936-699-2213  
Fax: 936-699-4810

Please check Basic or one of the Advanced Classes:

1. **Basic Course** –Local Church Speaker   
\*Prerequisite for Advanced Course
2. **Advanced Courses**-Certified Lay Speaker  
Two Classes will be offered-**Check one only** ☺
1. Lead like Jesus   
2. Introducing the Bible

Send \$50 (includes books & lunch) with Registration Form to East District UMC, 120 East Lufkin Ave., Suite B, Lufkin TX 75901

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
E-mail \_\_\_\_\_  
Local Church \_\_\_\_\_  
Area of Service with Local Church:  
\_\_\_\_\_

Signature of Local Church Pastor:  
X \_\_\_\_\_

Send **\$50 check** with registration form no later than **January 23, 2011**. Obtain textbooks in advance (will be mailed to you). Read first few chapters and bring books to class.

#### Information About These Sessions

**Location:** Woodville UMC, 508 West Bluff, Woodville, TX 75979. Classes will be held in the Wesley Center

Woodville UMC is located on the north side of Hwy 190 west of Highway 69 junction. The Wesley Center is located directly behind the sanctuary and faces Nellius Street. There are ramps to the building and an elevator inside. Web-site is Woodvilleumc.com

Snacks, Lunch, Drinks, books, & postage to mail books is included in the Registration Fee.

Registration: Please register for classes as soon as possible, but no later than **January 23, 2012**. Send \$50 check for registration fee with the registration form on left side of brochure.

Time: All sessions begin at 9:00 a.m. Please come early on Saturday, February 4<sup>th</sup> to register. All participants (Basic & Advanced) will assemble together for instructions, classroom assignments, & welcome before going to individual classes.

Textbooks: Textbooks will be available at the East District Office. You may pick them up or we will mail them to you when registration form and registration fee are received. Preparation includes reading the first few chapters before classes begin.

**Basic Course:** (Local Church Speaker) The Basic Course is prerequisite for all Advanced Classes. This is a **Leadership Course** (Preaching is taught in other Advanced Courses). Must attend both Saturday sessions to complete the Basic Course **before** taking Advanced Classes.

**Advanced Course (Certified Lay Speaker):** Must be present for both sessions to be certified and must take a refresher advanced course every three years.

**Note:** We would like to see those who have been certified as a Lay Speaker involved in a Leadership Project experience at their Local Church. The Leadership Project experience should be approved and evaluated by the Local Church Administrative Council Chair and/or Local Church Lay Leader.

# East District UMC

## 2012

# Lay Speakers Academy

**Two Saturdays**  
**February 4 & February 18, 2012**  
**Time: 9:00 am to 3:00 pm**

**Place: Woodville UMC, TX**  
**Registration Fee: \$50**